



# HEARING OFFICER SUPPORT

## Why Choose QMCG's Hearing/Presiding Officer Support Program?

- In depth experience in managing medical staff matters and conducting administrative hearings
- Comprehensive understanding of the unique requirements of medical staff bylaws and related fair hearing plans
- Long-term experience and knowledge of standards of care and citizenship requirements expected within the administrative hearing process
- Provision of objective guidance to physician panels
- Effective negotiating skills in assisting in mediation processes and effectively managing competing interests
- The capability of working with and educating your medical staff office professionals, quality staff, and physicians in the hearing process, individual formal roles, and hearing process expectations

## Hearing (Presiding) Officer Support Program



THE QUALITY MANAGEMENT  
CONSULTING GROUP  
*Partners In Health Care Improvement*

# What Services Are Offered?

- **Presiding Officer** to assist the hearing panel in performing its duties and otherwise manage the hearing process consistent with governing documents
- **Hearing Officer** to assist the health care entity in establishing the hearing schedule, to conduct the hearing, and to prepare required documents consistent with governing documents
- **Medical staff mediation** in informal and formal negotiations and remediation matters

## QMCG Presiding and Hearing Officers:

- Manage the hearing process procedure review and planning consistent with the medical staff bylaws (and federal and state law to the extent applicable)
- Coordinate with the medical executive committee attorney representatives and the medical staff and quality offices
- Conduct the hearing onsite at your designated location in a dedicated time block or over time in projected time increments
- Prepare a report and recommendation (or assist the hearing panel in doing so) and/or other required documents as provided for in the medical staff bylaws that is accurate, complete and supported by the record
- Such other duties as are consistent with the medical staff bylaws

## Pricing:

Customized proposals are provided at no cost and with no obligation. Based on your needs, services can be billed as a flat fee or billed hourly. Please contact a QMCG consultant to learn more.

## Contact Us:

For more information, contact Catherine Ballard Esq. at 614.227.8806/cballard@qmcg.com or Michelle Love at 614.227.4861/mlove@qmcg.com.